

MINUTES
of the
Finance and Audit Committee
held on Monday 19th January 2026, 6.00pm
at Warminster Civic Centre, Sambourne Road,
Warminster BA12 8LB

Membership:

Cllr Carter (West) Chairman	*	Cllr S Kirkwood (Broadway)	*
Cllr Cooper (Broadway) Vice Chairman	*	Cllr Parks (North)	*
Cllr Hawker (West)	*	Cllr Tuisinu (East)	AB
Cllr Keeble (West)	*		

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommett (Town Clerk), Judith Halls (Deputy Town Clerk).

Attendees:

Unitary Councillors: None

Members of the press: None

Members of the public: None

FA/25/039 Apologies for Absence
No apologies were received for the meeting.

FA/25/040 Declarations of Interest
There were no declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

FA/25/041 Minutes
FA/25/041.1 The minutes of the Finance and Audit Committee meeting, held on Monday 10th October 2025, were approved as a true record, and signed by the Chairman.

Signed: Date:

FA/25/041.2 Members noted that there were no matters arising from the minutes of the Finance and Audit Committee meeting, held on Monday 10th October 2025.

FA/25/044 Chairman's Announcements

There were no announcements from the Chairman.

FA/25/045 Questions

There were no questions submitted in advance.

FA/25/046 Reports from Unitary Authority Members

There were no reports from unitary authority members.

FA/25/047 Financial Information

FA/25/047.1 Members noted the reconciliations for October, November and December 2025; the Chairman signed and verified against the bank statements seen.

FA/25/047.2 Members noted the accounts to 31st December 2025.

FA/25/047.3 Members noted the variance report to 31st December 2025.

FA/25/047.4 Members approved the list of payments made in October, November and December 2025 which the Chairman signed.

FA/25/047.5 Members noted the internal transfers made between the Instant Access Account and the Current Account since the last report.

Date	Amount
03.12.25	£20,000
22.12.25	£20,000
07.01.26	£20,000

FA/25/048 Review of fees and charges for work done, service provided, or goods sold.

Members resolved to adopt the proposed fees and charges for the Financial Year 2026-2027.

FA/25/049 Communications

Members did not wish for any press releases to be issued regarding this meeting.

Meeting closed at 6:10pm.

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Date of next scheduled meeting: Monday 27th April 2026.

Signed: Date: